

**TOWN OF SEILING**  
**PLANNING/ZONING BOARD**

**REGULAR MEETING**  
**SEILING CITY HALL**

**AUGUST 12, 2024**

**6:15 PM**

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT EXCEPTION, AND WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON AN ITEM, THE GOVERNING BODY MAY REFER THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION, OR COMMITTEE.

**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. APPROVE MINUTES OF THE REGULAR MEETING ON JULY 8, 2024:**
- 4. DISCUSS AND MAKE A DECISION CONCERNING RESCHEDULING SEILING PLANNING / ZONING COMMISSION MEETING IN SEPTEMBER FROM THE 9<sup>th</sup> TO THE 5<sup>th</sup>:**
- 5. DISCUSS AND MAKE A DECISION CONCERNING RESIDENTIAL LAND USE PERMITS:**
  - \* Nicholas Isbell – 513 W. Fourth St – Manufactured Home / Shop**
  - \* Ailyn Ruiz – 409 N. Orange St – Privacy Fence**
  - \* Rhonda Rapp / Jerry & Jenny Walters – 309 Gift Dr - Fence**
  - \* Chase Louthan – 520 N Locust – Privacy Fence**
- 6. ADJOURNMENT:**

**FILED ON THE 11<sup>th</sup> DAY OF OCTOBER 2023 AND AGENDA POSTED ON THE WINDOW OF CITY HALL AUGUST 9, 2024 BEFORE 6:00 PM.**



**CLERK/TREASURER**

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal. (Not all prohibited bases apply to all programs) To file a complaint of discrimination write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington DC 20250-9410 or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer."

# **TOWN OF SEILING**

## **REGULAR MEETING**

### **SEILING CITY HALL**

**AUGUST 12, 2024**

#### **Immediately following the Planning / Zoning Board Meeting**

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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#### **AGENDA:**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**

**4. CONSIDERATION OF THE CONSENT AGENDA:**

**APPROVE MINUTES OF REGULAR MEETING ON JULY 8, 2024;**

**APPROVE PAYMENT OF CLAIMS (\$) \_\_\_\_\_**

**APPROVE COURT FUND PAYMENT OF CLAIMS (\$) \_\_\_\_\_**

**APPROVE DARE FUND PAYMENT OF CLAIMS (\$) \_\_\_\_\_**

**5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**

**6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**

**7. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**

**8. DISCUSS AND MAKE A DECISION CONCERNING RESIDENTIAL LAND USE PERMITS:**

**\* Nicholas Isbell – 513 W. Fourth St – Manufactured Home / Shop**

**\* Ailyn Ruiz – 409 N. Orange St – Privacy Fence**

**\* Rhonda Rapp / Jerry & Jenny Walters – 309 Gift Dr - Fence**

**\* Chase Louthan – 520 N Locust – Privacy Fence**

**9. DISCUSS AND MAKE A DECISION CONCERNING RESCHEDULING SEPTEMBER TOWN COUNCIL MEETING FROM THE 9<sup>th</sup> TO THE 5<sup>th</sup>:**

**10. DISCUSS AND MAKE A DECISION CONCERNING RESOLUTION 2024-9 (Official Ballot casting a vote for trustee of the Oklahoma Municipal Retirement Fund (OkMRF) to fill the expiring term of At-Large Trustee representing the entire membership):**

**11. DISCUSS AND MAKE A DECISION CONCERNING RIGHT OF WAY AGREEMENT BETWEEN THE TOWN OF SEILING AND TARGA PIPELINE MID-CONTINENT WESTOK, LLC FOR A PIPELINE:**

*Part of the South Half of the Southeast Quarter (S/2 SE/4) of Section Thirty-Three (33) Township Twenty (20) North, Range Sixteen (16) W.I.M.*

**12. DISCUSS AND MAKE A DECISION CONCERNING THE POLICE REPORT:**

**13. DISCUSS AND APPROVE THE TOWN ADMINISTRATORS REPORT:**

- \*Employee News
- \*Swimming Pool Update
- \*Sales / Use Tax Update
- \*Report on Business Park Utilities

**14. ADJOURNMENT:**

**FILED ON THE 11<sup>th</sup> DAY OF OCTOBER 2023 AND THE AGENDA POSTED ON THE WINDOW OF CITY HALL AUGUST 9, 2024 BEFORE 6:00 PM.**

  
**CLERK/TREASURER**

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**TOWN OF SEILING**  
**SEILING PUBLIC WORKS AUTHORITY**  
**REGULAR MEETING**  
**SEILING CITY HALL**  
**AUGUST 12, 2024**

**Following the Town of Seiling Meeting**

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**  
**APPROVE MINUTES OF REGULAR MEETING ON JULY 8, 2024;**  
**APPROVE PAYMENT OF CLAIMS (\$) \_\_\_\_\_**
- 5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING RESCHEDULING SEILING PUBLIC WORKS AUTHORITY MEETING IN SEPTEMBER FROM THE 9<sup>th</sup> TO THE 5<sup>th</sup>:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN PARKHILL AND SEILING PUBLIC WORKS AUTHORITY FOR 2024 OWRB REAP STORAGE TANK REHABILITATION PROJECT # 43467.24:**
- 10. DISCUSS AND MAKE A DECISION CONCERNING DISCLAIMER LETTER WITH PARKHILL FOR 2024 OWRB REAP STORAGE TANK REHABILITATION PROJECT # 43467.24:**

**11. DISCUSS AND APPROVE TRUST MANAGER REPORT:**

- \*Employee News
- \*Sanitation Services Update
- \*Utility Acct Updates

**12. ADJOURNMENT:**

**FILED ON THE 11<sup>th</sup> DAY OF OCTOBER 2023 AND AGENDA POSTED ON THE WINDOW OF CITY HALL AUGUST 9, 2024 BEFORE 6:00 PM.**



**CLERK/TREASURER**

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**TOWN OF SEILING**  
**SEILING NURSING FACILITY AUTHORITY**

**REGULAR MEETING**

**SEILING CITY HALL**

**AUGUST 12, 2024**

**Following the Seiling Public Works Authority Meeting**

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**  
**APPROVE MINUTES OF REGULAR MEETING ON JULY 8, 2024;**  
**APPROVE SEILING NURSING FACILITY PAYMENT OF CLAIMS (\$)\_\_\_\_\_**
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING RESCHEDULING SEILING NURSING FACILITY AUTHORITY MEETING IN SEPTEMBER FROM THE 9<sup>th</sup> TO THE 5<sup>th</sup>:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING THE NURSING FACILITY TRUST MANAGERS REPORT: \*Sales Tax Election August 27, 2024**
- The following is taken from the Seiling Nursing Center Advisory Board Agenda*
- 9. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR JUNE 2024 INCLUDING THE TRANSFER OF SALES TAX FUNDS TO THE OPERATIONAL FUNDS IN THE AMOUNT OF \$40,000:**
- 10. DISCUSS AND MAKE A DECISION CONCERNING 2024/25 NURSING CENTER BUDGET: (Tabled July 08, 2024)**

11. DISCUSS AND MAKE A DECISION CONCERNING THE ADMINISTRATIVE REPORT:
12. DISCUSS AND MAKE A DECISION CONCERNING REVISED POLICY AND PROCEDURE FOR SIDE EFFECT MONITORING OF HIGH-RISK MEDICATIONS:
13. DISCUSS AND MAKE A DECISION CONCERNING RENEWAL OF WORKERS COMPENSATION:
14. DISCUSS AND MAKE A DECISION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE TO CONSIDER EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (Pursuant to 25 O.S. Section 307 B1):  
    \*Seiling Nursing Center Administrator Ann Helterbrake
15. DISCUSS AND MAKE A DECISION TO COME OUT OF EXECUTIVE SESSION INCLUDING TIME, ATTENDANCE AND ITEMS DISCUSSED:
16. DISCUSS AND MAKE A DECISION CONCERNING ITEMS DISCUSSED DURING EXECUTIVE SESSION:
17. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:
18. DISCUSS AND MAKE A DECISION CONCERNING BOARD REQUESTS:
19. ADJOURNMENT:

**FILED ON THE 11<sup>th</sup> DAY OF OCTOBER 2023 AND AGENDA POSTED ON THE WINDOW OF CITY HALL AUGUST 9, 2024 BEFORE 6:00 PM.**

  
**CLERK/TREASURER**

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TOWN OF SEILING  
SEILING MUNICIPAL HOSPITAL AUTHORITY

REGULAR MEETING  
SEILING CITY HALL

AUGUST 12, 2024

**Following the Seiling Nursing Facility Authority Meeting**

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**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**  
APPROVE MINUTES OF REGULAR MEETING ON JULY 8, 2024;  
APPROVE SEILING HOSPITAL *CHECK REGISTER* (\$) \_\_\_\_\_  
APPROVE SEILING HOSPITAL SALES TAX ACCT. PAYMENT OF CLAIMS: (\$) \_\_\_\_\_
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING RESCHEDULING SEILING MUNICIPAL HOSPITAL AUTHORITY MEETING IN SEPTEMBER FROM THE 9<sup>th</sup> TO THE 5<sup>th</sup>:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING SMHA TRUST MANAGER'S REPORT:**  
  
*The following is taken from the Seiling Municipal Hospital Advisory Board agenda*
- 9. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR JUNE 2024:**
- 10. DISCUSS AND MAKE A DECISION CONCERNING FY25 BUDGET:**
- 11. DISCUSS AND MAKE A DECISION CONCERNING THE ACCOUNTS PAYABLE PROCESS CHANGE:**



**12. DISCUSS AND MAKE A DECISION CONCERNING THE MONTHLY REPORTS:**

- a. Utilization Statistics- June 2024 Data
- b. QAPI- June 2024 Data
- c. Health Information Management Delinquencies
- d. CNO Report
- e. RHC Clinic Operations Report
- f. CEO Report
- g. Chief of Staff Report

**13. DISCUSS AND MAKE A DECISION CONCERNING TERMINATION AND APPOINTMENT OF PROVIDER PRIVILEGES:**

- a. Tisha Singer, MD- 2 year appointment- DIA Provider
- b. Amaya Basta, MD- termination of privileges- DIA Provider

**14. DISCUSS AND MAKE A DECISION CONCERNING THE FOLLOWING POLICY AND PROCEDURES:**

- \* Infection Control and Prevention P&P Manual
- \* HIPAA P&P Manual
- \* RHC-038: Financial Assistance Policy
- \* FMRC/FMRH-001: RHC Health Insurance Declination Form
- \* BSO-002 Employee/VIP Policy
- \* BSO-003 Hospital Financial Assistance Policy
- \* Lab Critical Value Table

**15. DISCUSS AND MAKE A DECISION CONCERNING CONTRACT RENEWAL NOTICE BETWEEN SEILING HOSPITAL AND PRESS GANEY:**

**16. DISCUSS AND MAKE A DECISION CONCERNING 2024 ANNUAL MEDICAL GAS INSPECTION WITH APEX MEDICAL GAS SYSTEM:**

**17. DISCUSS AND MAKE A DECISION CONCERNING BUSINESS ASSOCIATE AGREEMENT BETWEEN SEILING HOSPITAL AND JANET KETRON:**

**18. DISCUSS AND MAKE A DECISION CONCERNING BUSINESS ASSOCIATE AGREEMENT BETWEEN SEILING HOSPITAL AND FREEBORN DYSPHAGIA ASSOCIATES:**

**19. DISCUSS AND MAKE A DECISION CONCERNING CREDENTIALING SERVICES AGREEMENT BETWEEN SEILING HOSPITAL AND 1<sup>ST</sup> CREDENTIALING: (*Tabled July 1 Meeting*)**

**20. DISCUSS AND MAKE A DECISION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE TO CONSIDER EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (PURSUANT TO 25 O.S. SECTION 307 B1):**

- \* Lacey Duffy, NP
- \* Micheal Feuerborn, NP

21. DISCUSS AND MAKE A DECISION TO COME OUT OF EXECUTIVE SESSION INCLUDING TIME, ATTENDANCE, AND ITEMS DISCUSSED:

22. DISCUSS AND MAKE A DECISION CONCERNING POTENTIAL VOTE ON THE MATTERS DISCUSSED DURING EXECUTIVE SESSION:


\* Lacey Duffy, NP

23. DISCUSS AND MAKE A DECISION CONCERNING POTENTIAL VOTE ON THE MATTERS DISCUSSED DURING EXECUTIVE SESSION:

\* Micheal Feuerborn, NP

24. ADJOURNMENT:

**FILED ON THE 11<sup>th</sup> DAY OF OCTOBER 2023 AND AGENDA POSTED ON THE WINDOW OF CITY HALL AUGUST 9, 2024 BEFORE 6:00 PM.**



**CLERK/TREASURER**

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**TOWN OF SEILING**  
**SEILING ECONOMIC DEVELOPMENT AUTHORITY**

**SEILING CITY HALL**

**AUGUST 12, 2024**

**Following the Seiling Municipal Hospital Authority Meeting**

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**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**  
**APPROVE MINUTES FOR REGULAR MEETING JULY 8, 2024;**  
**APPROVE PAYMENT OF CLAIMS (\$) \_\_\_\_\_**
- 5. DISCUSS AND MAKE A DECISION CONCERNING ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING RESCHEDULING SEILING ECONOMIC DEVELOPMENT AUTHORITY MEETING IN SEPTEMBER FROM THE 9<sup>th</sup> TO THE 5<sup>th</sup>:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING TRUST MANAGERS REPORT:**  
**\*Seiling Economic Development Advisory Board Update**
- 10. ADJOURNMENT:**

**FILED ON THE 11<sup>th</sup> DAY OF OCTOBER 2023 AND AGENDA POSTED ON THE WINDOW OF CITY HALL AUGUST 9, 2024 BEFORE 6:00 PM.**



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